

# *Ashton Keynes Parish Council*

## **Minutes of the meeting held in Ashton Keynes Primary School on Wednesday 14<sup>th</sup> December 2022**

Present: Cllrs D Wingrove (Chairman); R Blackaller; M Carter; S Crawford; S Hill; P Moran; C Sims; M Smith.

In attendance: Wilts Cllr Berry, Fiona Ryder – Clerk.

### **22-23/105 Public Section**

There were no members of public in attendance.

### **22-23/106 Apologies for absence**

Apologies for absence were received from Cllrs Inzani, Low and Ventham.

### **22-23/107 Declarations of Interest**

There were no declarations of interest.

### **22-23/108 Minutes of the Council Meeting held on 16<sup>th</sup> November 2022**

The minutes of the meeting held on 16<sup>th</sup> November 2022 were approved and signed.

### **22-23/109 Actions from Previous Meeting**

22-23/83 - Provision of warm spaces advert was not placed in the newsletter due to concerns raised by the Village Hall Committee.

22-23/93 - Bio Digester consultancy firm will be attending our January meeting to give a presentation; a notice has been included in the newsletter and a reminder will be put on Nextdoor nearer the time. Clerk to contact Acorn to suggest setting up early for parishioners to drop in before the meeting.

**Action: Clerk**

7.20 CB & CS arrived.

22-23/94 - SSE have recognised the problem with the electricity supply at Wheatley's Farm development and work will start before Christmas. The infrastructure for the whole village needs upgrading, SSE have advised that this will happen.

22-23/97 - Trees at Kent End - ongoing

### **22-23/110 Chairmans Report**

Work was started on the landscaping issues at Wheatley's Farm development but has since stopped. Wiltshire Council have pushed the developer, Cllr Berry is awaiting a response from the enforcement officer and will chase this up.

**Action: Cllr Berry**

The Parish Council changed the date of monthly meetings last year for the benefit of the WI, however, meeting on the third Wednesday of the month has caused us issues, mainly with the newsletter deadline. As of May 2023, we will go back to meeting on the second Wednesday of the month in the main hall of the Village Hall. The Chairman has written to the WI to inform them of our intentions. The AK room of the Village Hall is no longer available and is too small to accommodate the increasing numbers of parishioners that we have seen at meetings this year.

The Action Tracker is updated monthly and is an important tool for the council, this only works if it is updated by all. Councillors were asked to make sure they provide updates for the actions assigned to them.

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## 22-23/111 Clerks Report

The report was circulated prior to the meeting. The Parish Council noted the report and the continuation of the Website Support Contract. Flooding at Happyland had been reported, the ditch works being carried out on behalf of the Playing Fields Committee are ongoing and will help relieve flooding from the road in future. The broken road sign at Kent End has been reported to Wiltshire Council. Leaves on the road in Fore Street have been reported to the Parish Steward who is hoping to get them cleared with the road sweeper.

## 22-23/112 Financial Report

The finance report was circulated prior to the meeting which also included a breakdown of Playing Fields costs.

### Income since the last meeting:

Playing Fields	£ 850.00
VAT Reclaim	£3230.31

### Expenditure since the last meeting:

Admin to Council	£ 836.74
O2 Mobile Phone	£ 13.40
Village Hall Hire	£ 27.00
Outreach Post Office	£ 780.00
Playing Fields Costs	£ 346.89
OSM Contract	£ 900.00
MacVenture	£7879.20
Royal British Legion	£ 30.00

Closing balance: £ 42,735.01

The council approved the finance report and income and expenditure.

## 22-23/113 Budget

The proposed budget was circulated prior to the meeting. It was confirmed that the budget for Tree Works that has not yet been spent this year can be ringfenced for such works next year. The budget was approved unanimously.

**Action: Clerk**

## 22-23/114 Committees, Working Groups and Representatives' Reports

- a) Planning Committee (MS) – Minutes and Agenda circulated.

### Application: PL/2022/09055

Proposal: Work to Purple Beech in northeast corner of plot, pruning off new growth over no.16 Richmond Court back to previous pruning points, which is approximately 3-4 metres in length.

Address: Cove House, Park Place.

Comments: No objection

### Application: PL/2022/09218

Proposal: Maple tree – remove 4 small stems. Leylandii tree – remove one stem.

Address: 16 Gosditch

Comments: No objection

### Application: PL/2022/08420

Proposal: The construction of a single storey timber clad contemporary garden building to be used as a home office.

Address: The Hidden Barn, North End

Comments: No objection

- b) Flood Risk Working Group (MC) – Report circulated prior to the meeting. The Environment Agency have not responded to issues raised by the group for a few months, it was agreed to keep a record of all issues reported. The OFWG North virtual meeting had good representations but no one from Thames Water or the

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Environment Agency. It was suggested that Rebecca Pow be CC'd in future correspondence with EA if a lack of response continues.

Work has been carried out to clear ditches in Happyland, as riparian owners, although we have received some negative responses from parishioners, the work is ongoing and the Open Reach cable across the bank is being investigated. Drainage tubes will be installed in the bank.

Attention is needed to the ditch at Lake 82, Wiltshire Council were dealing with this. Cllr Berry will chase an update.

**Action: Cllr Berry**

- c) Internal Affairs Committee (CS) – no report.
- d) Village Hall (PM) – Report circulated prior to the meeting. Work to mount the projector and electric screen is due to take place next week. Heating control issues seem to be resolved. Flaking plaster on the ceiling is not due to water, it will be re-skimmed and painted. A £5000 grant has been approved for solar panels subject to further funding.
- e) Playing Fields Committee (SC/PM) – Report circulated prior to the meeting. All weekly checks of play equipment have been completed. Work is continuing with the new play equipment project. All Macventure items have been supplied and installation will start in spring. The committee are sourcing quotes for 2 x outdoor table tennis tables which will be purchased from PF funds. The next meeting is due to take place on 2<sup>nd</sup> February in the White Hart Annexe.
- f) Cotswold Lake Trust (BL) – no report.
- g) School Governors (SC) – no report.
- h) Police (DW) – The new "What's happening in your area" page on the website will be replacing all area reports. It now has all the stats from a specific area and is available 24/7

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- i) Highways (SC) – Report circulated prior to the meeting. The SID messaging has been updated for the festive period, data from the device will be summarised for January's meeting. The installation of a Happyland sign (towards Waterhay) will be chased up by Cllr Berry.

**Action: Cllr Berry**

- j) Footpaths and Cycle Routes (BL) – no report.
- k) Ashton Keynes Charities (NI) – no report.
- l) Parochial Church Council (BL) – no report.
- m) Speed Mitigation (RB) – no report.
- n) Millennium Green (NI) – no report.
- o) B4696 Road Safety – Report circulated prior to the meeting. In October the Parish Council were presented with a proposal from Wiltshire Council Highways for modified signage and road marking, the spend was approved by LHFIG with a requested contribution of 30% from the Parish Council. The Parish Council unanimously approved to spend £1050 to support this essential road improvement. As the Parish Council is contributing to the works, we would like to request that essential tree works are carried out at the same time to save on further road traffic management costs.

## 22-23/115 Matters for the next meeting

Councillors were reminded to contact the Clerk with any items to be put forward for the agenda and to submit any reports for the Committees, Working Groups and Representatives section at least 10 days in advance of the next meeting.

## 22-23/116 Date for the next meeting

The next Parish Council meeting will be held on 18<sup>th</sup> January 2023 in the main hall of the Village Hall.

The meeting concluded at 8.39pm.