

# Ashton Keynes Parish Council

## To: Members of the Public

You are hereby invited to attend a meeting of the Parish Council in the main hall of **Ashton Keynes Village Hall** on **Wednesday 18<sup>th</sup> May 2022 at 7.15pm**, for the purpose of transacting the following business.

Members of the public wishing to address the Council are invited to do so during the Public Section of this Meeting. Please note that due to current Health and Safety guidance, a maximum of 12 members of public will be permitted to attend this meeting. Members of public are encouraged to make written representations rather than attending in person. If you have any questions or comments to put to the council, please contact the clerk on [clerk@akpc.org.uk](mailto:clerk@akpc.org.uk) or 07394 856232.

**This meeting will be held in accordance with the Ashton Keynes Parish Council Face to Face Meetings Protocol and the Ashton Keynes Village Hall Covid-19 Risk Assessment. Please make sure you have read and agree with the content of these documents prior to attending the meeting. All documents are available from the Clerk.**

**If you are planning to attend this meeting, please inform the Clerk prior to arrival to confirm that you have read the above-mentioned documents and that you agree to adhere to them.**

**You MUST NOT attend this meeting if you are displaying Coronavirus symptoms, have tested positive for Coronavirus in the last 10 days, have been in contact in the past 10 days with any person who has tested positive for Coronavirus or who is isolating due to Coronavirus or if you have returned from abroad in the last 10 days. You are also asked to take an LFT test prior to attending the meeting.**

F Ryder

Clerk to the Council

## AGENDA

- 1. Election of Chairman for the council year 2022-2023**  
The newly elected Chairman to sign the Declaration of Acceptance of Office of Chairman.
- 2. Public Section**  
Parish Council to be addressed by the public.
- 3. Apologies for absence**  
To receive apologies from those unable to attend.
- 4. Declarations of Interest**  
To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct. Councillors are reminded that it is their responsibility to ensure their register of interests on the Wiltshire Council website is kept up to date.
- 5. Standing Orders**  
To approve and accept the Standing Orders.
- 6. Financial Regulations Review**  
Annual review of financial regulations.
- 7. Election of Vice Chairman**  
To elect Vice Chairman for the council year 2022-2023.
- 8. Appointment of Members to Committees and Working Groups**  
To appoint members to the following committees and working groups: Planning, Flood Risk, Internal Affairs, Footpaths & Cycle Routes, Grants & Finance.
- 9. Appointment/Confirmation of Representatives to Outside Bodies**  
Cotswold Lakes Trust, Playing Field Committee, Police, School Governors, Village Hall, Highways, Parochial Church Council, Ashton Keynes Charity.

- 10. Minutes of the Council Meeting held on 9<sup>th</sup> February 2022**  
To approve as a true record, the minutes of the Full Council meeting held on Wednesday 9<sup>th</sup> February 2022, copies of these minutes have been circulated.
- 11. Actions from Previous Meetings**  
To receive updates on actions from previous meetings.
- 12. Chairman's Report**  
To receive report given by Chairman.
- 13. Clerks Report**  
To receive report from the Clerk and resolve matters raised.
- 14. Annual Governance Statement**  
To approve the Annual Governance Statement.
- 15. Financial Report**  
To approve the finance report circulated prior to the meeting and income and expenditure to date.  
To approve and sign the Annual Governance and Accountability Return.
- 16. Playing Fields Committee Update**  
To receive update on progress of Parish Council Playing Fields Committee.
- 17. New Play Equipment Proposal from Playing Fields Committee**  
To consider proposal put forward from the Playing Fields Committee.
- 18. Village Hall Grant 21-22**  
To resolve unspent grant from 21-22.
- 19. Shop Loan**  
To consider request to convert part of remaining shop loan to a grant towards the purchase of a new freezer.
- 20. Highway Improvement Requests**  
To consider Highway Improvement request received regarding the High Road.  
To consider Highway Improvement request received regarding Happy Land.
- 21. Operation London Bridge**  
Consider flower tribute site.
- 22. Committee on Standards in Public Life**  
Consider resolution to write to MP.
- 23. Committees, Working Groups and Representatives' Reports**  
To respond to any questions relating to reports circulated prior to the meeting.
  - a) Planning Committee (MS) – Minutes and Agenda circulated
  - b) Flood Risk Working Group (MC) – Report circulated
  - c) Internal Affairs Committee (CS) – no report
  - d) Village Hall (PM) – Report circulated
  - e) Playing Fields Committee (SC/PM) – no report as covered further up agenda.
  - f) Cotswold Lake Trust (BL) – no report
  - g) School Governors (SC) – no report
  - h) Police (DW) – no report
  - i) Highways (SC) – no report
  - j) Footpaths and Cycle Routes (BL) – Report circulated
  - k) Ashton Keynes Charities (NI) – no report
  - l) Parochial Church Council (BL) – no report
  - m) Phone Box Project (RB) – no report
  - n) Speed Mitigation (RB) – no report
  - o) Millennium Green (NI) – no report
- 24. Matters for the next meeting**  
To note any items to be put forward for the agenda of the next Full Council Meeting.

**25. Date for next meeting**

To note the date of the next Full Council Meeting as 15<sup>th</sup> June 2022, to be held at Ashton Keynes Village Hall.